

Standing Order Details

It is your responsibility to make sure a rental standing order has been set up. An easy way for you to do this is to take this form to your bank and request either:-

- 1. A stamped copy
- or
- 2. A print-out of the payment schedule.
- or
- 3. A screen shot of your online banking, showing the payment schedule, and bank details.

This confirmation needs to be returned to us, as proof that the rental payments are in place.

1. Please enter your bank details below:-

Your Bank Sort Code: Your Bank Account Number:

£Rent July
£Rent October
£Rent January
£Rent April

The above payments will be made to :

Name	Account Name
Bank Sort Code	xx-xx-xx
Bank Account No.	xxxxxxxx
Beneficiary Reference	Your Reference that we give you.

2. Please enter the bank name and address of your local branch where your account is held.

Bank Address	
Bank Name:
Street:
Town:
County:
Postcode:

3. Please now sign and date this form and take it to your bank.

Your Signature: Date:

office ref: t.3565 p.363

Office Use Only